

2016 Vendor & Crafter Application
St. Maximilian Kolbe Fall Festival
October 1, 2016

Name: _____

Address: _____

Phone: _____

E-mail: _____

Listing/Description of product type (for exclusivity purposes):

Have you participated in our festival before? Y or N

Vendor Space requesting (please circle one):

- Outside 10x10 space is \$50
- Inside 10x10 space is \$90

(Fees reduced to \$40 and \$80 with a donation to the silent auction)

To reserve a space please call or e-mail Valerie and return a completed application and fee to the following address:

St. Maximilian Kolbe Catholic Community
Attention: Valerie Delafosse – Fall Festival
10135 West Road
Houston, Texas 77064

If you have any questions, please call Valerie Delafosse at 832.918.8085 or e-mail valeriedelafosse@yahoo.com

The individual crafter or vender is responsible to collect and remit sales tax. Please refer to “Bazaar Sales Tax and Vendors” on the Internal Auditor website.

Hello All,

Thank you for participating as a vendor or crafter at our St Maximilian Fall Festival. Please note that a space will be officially reserved when your application and payment have been received. I will send you a confirmation e-mail.

Helpful information:

- When - Saturday, October 1, 2016
- **Set-up time - please arrive between 7:30-8:30 a.m.**
- Your name will be taped on the ground in the center of your 10x10 space
- We are not able to supply tables and chairs for vendor booths. Sorry, we just don't have enough
- There will be volunteers available to help direct you to your space
- Samples of food that are temperature sensitive are not allowed at vendor/crafter booths. Hard candy or mints are allowed
- We ask that vendors or crafters **DO NOT** sell silly string.
- The festival is from 10 am - 8 pm
- We sell tokens at the festival that can be redeemed for games and food. Please do not accept tokens for payment at your booths.
- Opening prayer should begin around 9:30 or 9:45 - everyone is invited to join.
- The full address to the church is: St. Maximilian Kolbe Catholic Community, 10135 West Road, Houston, Texas 77064
- Please deliver donations for the Silent Auction to Kolbe Hall or ask a volunteer to take it Kolbe Hall. Please e-mail me a description of your donation.

If you have any questions, please do not hesitate to ask! E-mail is the best way to contact me: valeriedelafosse@yahoo.com

The morning of the festival you can reach me at: 832.918.8085

Drive safe and I look forward to seeing and meeting you!

Blessing,
Valerie Delafosse
832.918.8085

St. Maximilian Kolbe Catholic Community
10135 West Road • Houston, TX 77064 • 281-955-7324

Tax ID#: 32040696588
Fall Festival and Silent Auction

DONOR INFORMATION:

Date: _____ 2015

Name of business: _____

Address: _____

City: _____

State: _____

Zip code: _____

Phone #: _____

Fax #: _____

Contact name: _____

E-mail address: _____

SPONSORS:

Diamond, \$2,000+

Platinum, \$1,000-\$1,999

Gold, \$500-\$999

Silver, \$250-\$499

Bronze, \$100-\$249

PAYMENT: *Please make checks payable to St. Maximilian Kolbe Catholic Community. Gifts to this organization are deductible for income, gift and estate tax purposes.*

Please check the appropriate type of donation:

Merchandise Gift certificate Service Other: _____.

Value of donation: \$ _____ (We do not assess the value of items donated.)

Description of item(s)/and or services; **note any restrictions or expiration dates.**

Donation enclosed Item needs to be picked up by _____ Check#: _____.

Thank You for Support