

Hello All,

Thank you for participating as a vendor or crafter at our St Maximilian Fall Festival. Please note that a space will be officially reserved when your application and payment have been received. I will send you a confirmation e-mail.

Helpful information:

- When - Saturday, October 7, 2017
- **Set-up time - please arrive between 7:30-8:30 a.m.**
- Your name will be taped on the ground in the center of your 10x10 space.
- Due to limited Availability, we are unable to supply tables, chairs or outdoor canopies for vendor booths.
- There will be volunteers available to help direct you to your space.
- Samples of food that are temperature sensitive are not allowed at vendor/crafter booths. Hard candy or mints are allowed.
- We ask that vendors or crafters **DO NOT** sell silly string.
- The festival is from 10 am - 8 pm.
- We sell tokens at the festival that can be redeemed for games and food. Please do not accept tokens for payment at your booths.
- Opening prayer should begin around 9:30 or 9:45 - everyone is invited to join.
- The full address to the church is: St. Maximilian Kolbe Catholic Community, 10135 West Road, Houston, Texas 77064.
- Please deliver donations for the Silent Auction to Kolbe Hall or ask a volunteer to take it Kolbe Hall. Please e-mail me a description of your donation.

If you have any questions, please do not hesitate to ask! E-mail is the best way to contact me: [valeriedelafosse@yahoo.com](mailto:valeriedelafosse@yahoo.com)

The morning of the festival you can reach me at: 713.305.5578

Drive safe and I look forward to meeting you!

Blessings,  
Valerie Delafosse  
713.305.5578

**2017 Vendor & Crafter Application**  
**St. Maximilian Kolbe Fall Festival**  
**October 7, 2017**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Phone:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Listing/Description of product type (for exclusivity purposes):**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Have you participated in our festival before?**            Y        or        N

**Vendor Space requesting (please circle one):**

- Outside 10x10 space is \$50
- Inside 10x10 space is \$90

***(Fees reduced to \$40 and \$80 with a donation to the silent auction)***

To reserve a space please call or e-mail Valerie and return a completed application and fee to the following address:

St. Maximilian Kolbe Catholic Community  
Attention: Valerie Delafosse – Fall Festival  
10135 West Road  
Houston, Texas 77064

If you have any questions, please call Valerie Delafosse at 713.305.5578 or e-mail [valeriedelafosse@yahoo.com](mailto:valeriedelafosse@yahoo.com) .

The individual crafter or vender is responsible to collect and remit sales tax. Please refer to “Bazaar Sales Tax and Vendors” on the Internal Auditor website.

St. Maximilian Kolbe Catholic Community  
10135 West Road • Houston, TX 77064 • 281-955-7324

Tax ID#32040696588  
**Fall Festival and Silent Auction**  
**Saturday, October 7, 2017**

**DONOR INFORMATION:**

Date: \_\_\_\_\_

Name of business: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip code: \_\_\_\_\_

Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

Contact name: \_\_\_\_\_

E-mail address: \_\_\_\_\_

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**SPONSORS:**

Diamond, \$2,000+

Platinum, \$1,000-\$1,999

Gold, \$500-\$999

Silver, \$250-\$499

Bronze, \$100-\$249

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**PAYMENT:** *Please make checks payable to St. Maximilian Kolbe Catholic Community. Gifts to this organization are deductible for income, gift and estate tax purposes.*

*Please check the appropriate type of donation:*

Merchandise       Gift certificate       Service       Other: \_\_\_\_\_.

Value of donation: \$ \_\_\_\_\_ (We do not assess the value of items donated).

Description of item(s)/and or services; **note any restrictions or expiration dates.**

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Donation enclosed     Item needs to be picked up by \_\_\_\_\_     Check#: \_\_\_\_\_.

**Thank You for your support!**